



## PTO Board of Directors Meeting Agenda

Jan. 12, 2022, 3:45pm via Zoom

<https://us02web.zoom.us/j/81783992501?pwd=NWsvNWRMWms1TDZNSmtFZjA4czNYZz09>

1. Call to Order; By President Katrina McLaughlin @ 3:47pm
2. Roll Call; By Secretary Sara Erdmann
  - a. In attendance: Katrina McLaughlin, Kirsten Wall, Julia Navik Gutierrez, Theresa Meshes, Sara Erdmann, Amy Weicheck & Emily McDonald
3. Approval of Meeting Minutes; Board
  - a. These meeting minutes were approved via email and will be posted to the PTO website.
4. Business
  - a. Correspondence; Sara Erdmann
    - i. 11 Thank you cards were read aloud from district 3 staff thanking the PTO for the holiday gift card, they were all very appreciative! A thank you card from Nicole Steeves from the FRG Memorial Library was read thanking the PTO for the donation for hot cocoa and cookies for the caroling night.
  - b. Treasurer Report; Theresa Meshes
    - i. The bank balance is currently \$11,965.68 Changes from last month include \$190 spent on prizes for tree lighting scavenger hunt (family engagement), extra prizes were donated to lottery kid prizes and food items were donated to Mr. Walton's teacher snack cart. Local merchant had deposits in December, Lottery had a small deposit but also paid out lottery winners (lottery profits are at \$13,293 currently), small fee from Quickbooks for taking credit card payments, total profits for PTO directories is \$449 (more were sold in the month of December), \$10 registration fee paid out to State of Illinois, \$310 has been spent so far for couples night out for various insurances and permit fees. In order to get the liquor license for couples night out Theresa had to contact the state of Illinois and she then received a correspondence where they are asking for tax forms (sales & usage form) from the last 5 years. She will be contacting them to clarify what information they really need. Lastly winter appreciation staff gifts were purchased for a total of \$2058.94 (gift cards & greeting cards)
  - c. Administration Reports; Dr. Ozimek; Mr. Walton; Mrs. McKenzie
    - i. Mrs. McKenzie reporting for the District office: IDPH & ISBE released updated guidance on Tuesday regarding isolation and quarantine. Asymptomatic students who are vaccinated and exposed to someone with COVID 19 will not need to quarantine. A public hearing will be

held on 1/24 at 7pm at the monthly school board meeting at the FRGMS to allow the district to hold school activities on Veteran's Day & Casimir Pulaski Day for the 2022-2023 school year. This is consistent with what the district has done in the previous years. The board of education will take comments on the proposal. Kindergarten registration will be held at ARS on Monday February 7th, 2022. Watch your email for more information for details for anyone with incoming kindergarteners.

- ii. Mrs.McKenzie reporting for ARS: Mr.Walton continues to be so grateful for the support the community provides. The snack cart is going strong and very much appreciated. MAP testing is finishing up in the next week or so. During these winter months masks can get quite damp. It is important to send your child with an extra mask or two to school. Mr.Walton is working with Juile Thimming & Jen Cherep on putting together a parent traffic team. The next steps will be to finalize procedures and seek volunteers. Thank you for all your support.
- iii. Mrs.McKenzie reporting for the FRGMS: We are so happy to have the students back after break. Winter MAP testing is done. Midterms for 6th through 8th grade students were posted online on 1/11/22. Mrs.McKenzie's maternity leave begins on Friday 1/14/22.
- d. Liaison Updates; ARS Mrs. McDonald and Ms. Weicheck; MS Mrs. Carr
  - i. ARS: None this month
  - ii. FRGMS: Mrs.Carr thanked the PTO for setting up the LaPizza Via dine & share event as the staff enjoyed pizza for lunch all while supporting the PTO!
- e. Grade Representative Updates
  - i. None this month.

#### 5. Action Item

##### a. Teacher Grant

- i. Ms.K has requested \$384.06 to purchase equipment for recess at ARS by use of all k-4th grade students. 2 sets of playground balls, jump ropes and carts to hold items from Amazon. SOAR behavior will be incorporated into the usage of these items. There are funds available to fulfill this grant. Motion was granted, roll call made & this grant was approved 6 yes, 0 no.
- ii. Mrs.McDonald is requesting \$280.00 to purchase phonic decodable readers and teacher lesson plans for k-1st graders. These books will help with phonics and reading groups. They are well made books based on research and teachers are already using them. Motion was granted, roll call made & this grant was approved 5 yes, 0 no, Emily McDonald abstained.

##### b. Election Committee

- i. Katrina will create a post to be shared via FB, eblast & website asking for a volunteer to be in charge of our 2022-2023 PTO elections. If you would like to volunteer please reach out to Katrina.

#### 6. Event Reports

##### a. Culvers Dine and Share

- i. \$139.23 was donated back to our PTO from our December dine & share at Culvers in FRG. This is up \$21.76 from last year's event.
- 7. Ongoing Committee Reports
  - a. After School Programming
    - i. No update this month.
  - b. Box Tops
    - i. Current Box Top total is \$66.20 Watch the app for many bonuses for the month of January!
  - c. Environmental Committee
    - i. No update this month.
  - d. Local Merchant
    - i. Our January dine & share will be at LaPizza Via on 1/12/22 all day. 20% of sales will be donated back to the PTO. No need to mention flyer or event. Prefer pick up but delivery is available. NO third party ordering please.
  - e. Parent Traffic Team
    - i.
  - f. Spring Fling
    - i. Due to COVID & how it is ever changing the Spring Fling committee does not feel it is safe to hold an in person event the first week of March. A virtual Spring Fling like 2021 is an option however Julia needs help from others as last year she did 100% of the work. The deposit at the Onion Pub will be pushed to a future dated Spring Fling. A call for help to seek out donations will be made to see if individuals are willing to help out Julia for virtual Spring Fling 2022.
- 8. Board Comments
  - a. None this month.
- 9. Open Comments
  - a. None this month.
- 10. Announcements
  - a. Next meeting 2/9/22 @ 3:45pm via Zoom.

Meeting Adjourned at 4:26pm